

POLICY COMMITTEE MEETING NOTES 12/20/2022

Present: Dr. Harrison Crawford, Crystal Hopkins, Phaedra Dunn

1. Regulations Update (R7432, R5751, R2431.4, R8465, R2622, R2460.30)
 - i. R7432 Eye-Protection(Alert 224)
 - ii. R5751 Sexual Harassment of Students(Alert 225)
 - iii. R2431.4 Prevention and Treatment of Sports-Related Concussions... (Alert 226)
 - iv. R8465 Bias Crimes and Bias-Related Acts (Alert 226)
 - v. R2622 Student Assessment (Alert 226)
 - vi. R2460.30 Additional Compensatory Special Ed and Related Services... (Alert 226)

Dr. Harrison Crawford is going to check to see if these Regulations are mandated. If they are, Board needs to approve on upcoming BOE meeting. If not, she will send us a note to let us know that they have been updated.

2. Dr. Harrison Crawford checked with Strauss Esmay. Confirmed that we do not need to adopt P2461 Special Education Receiving School. Also no need to adopt regulations about Special Education Receiving Schools either. (R 2461.06, R 2461.09; R 2461.10, R 2461.12, R 2461.14, R 2461.15, R 2461.19)
3. Jen Goforth and Ms. Kenny from HS have looked over the Graduation policy. We mentioned the removal of Paragraph D which was blank and allowed for additional requirements which we were not adding to. Dr. Harrison Crawford is going to confirm that we should remove this paragraph. Is so, it will be put on for first read at the next business meeting. If there are issues, she will send us an email.
4. HIB – Dr. Harrison Crawford said that she got the document from Ms. Dock. Ms. Dock has reviewed P 5512 and recommends it's adoption. We were advised that this policy complies with new legal requirements. Based upon this update, we have agreed to move forward with P 5512 to first read.
5. Dr. Harrison Crawford made the changes to the homework policy that we had discussed. We reviewed the edited draft and confirm that it is reflective of what we had suggested. We agreed to move P 2330 as edited to first read.
6. Class Size – Dr. Ponds had asked us to pull this policy and review. Dr. Harrison Crawford pulled class size policies from nearby districts that are similar to Montclair. Bloomfield is the closest to the one that Dr. Ponds wants. We now have Pre-K 3 and Pre-K 4. State says that has to be max 15, minimum 9 (Dr. Harrison Crawford will check with Jennifer Finnerty. Dr. Harrison Crawford believes that these are the number that are included as a part of the grant.

Kindergarten enrollment recommendations from last year was 21 per class. Grade 1-5 have max of 24 students. Then for 6-12 max 24 students. There are Modifications allowed for PE, independent study. Dr. Ponds is looking to put something in policies that outlines the parameters of both minimum and maximum.

7. Dr. Harrison Crawford pulled other policies that are related regarding curriculum content and adoption of courses. We are looking at these in conjunction with the instruction minutes discussions that are ongoing.

Dr. Harrison Crawford and ECI will draft proposed policies to address these issues. Ms. Kenny is also going to look it over. We want someone from elementary, middle and high school to serve on committee to present to the policy committee to make sure policy are reflective as the decisions are being made.

8. We discussed issues that were raised regarding the registration process
 - Dr. Harrison Crawford advised that there is a form that needs to be completed if there is no proof of residency. The form does currently require notarization. They do not require it for the student to start school but they do follow up for it.
 - Dr. Harrison Crawford is going to consult with counsel to see if the notarization is required. If so, she will also inquire as to whether we can go back to the practice of having someone in Central Office do it to make the process easier.
9. Organizational Charts needs to be reviewed and approved by New Board after 1/5/22. There is also a list of items that needs to be reviewed annually. This will also need to be addressed by the Committee come January.